



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**BAC Resolution Recommending the Use of Alternative Method of Procurement**  
**Resolution No. 2022-08-074**

**WHEREAS**, there is an approved Purchase Request (PR) No. 2022-08-074 with an Approved Budget for the Contract (ABC) of Two Hundred Eighty-Eight Thousand Pesos (Php 288,000.00) only for the Procurement of **Food and Venue for the conduct of Skills Enhancement Training-Workshop for Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022**;

**WHEREAS**, Section 48.1 of 2016 Revised IRR of RA 9184 (updated as of 30 June 2022) Subject to the prior approval of the HoPE, and whenever justified by the conditions provided in this Act, the Procuring Entity may, in order to promote economy and efficiency, resort to any of the alternative methods of procurement provided in this Rule. In all instances, the Procuring Entity shall ensure that the most advantageous price for the Government is obtained;

**WHEREAS**, the Bids and Awards committee was authorized to resort to Alternative Methods of Procurement in accordance with the provisions of Section 53.10 of the 2016 Revised IRR of RA 9184 (updated as of 30 June 2022);

**WHEREAS**, the Bids and Awards Committee recommends that the Procurement of **Food and Venue for the conduct of Skills Enhancement Training-Workshop for Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022** will be conducted through "Shopping";

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED** to conduct an Alternative Method of Procurement for this project.

BAC RESOLUTION REQUESTING FOR THE APPROVAL ON  
THE USE OF ALTERNATIVE METHOD OF PROCUREMENT  
RESOLUTION NO. 2022-08-074 Date: August 26, 2022

  
ATTY. KAREN M. SALIMO  
Member

  
LOU C. PANALIGAN  
Member

  
MARIO B. MARAMOT  
Member

On-Leave  
DAVID M. NUAY  
Member

NICOLAS M. BURGOS  
Vice-Chairperson

  
NADINE C. CELINDRO  
Chairperson

APPROVED:

  
MERTHEL M. EVARDOME, CESO V  
Head of Procuring Entity

DEPEDBATS-BAC-F-037/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉deped.batangas@deped.gov.ph  
🌐www.depedbatangas.org



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE OF AWARD  
(AMP)**

September 5, 2022

**REGINA FRANCESCA MONTALBO**  
Sales Coordinator  
PCK Trade and Realty Corporation  
Batangas Country Club  
Lourdes Village, Bolbok, Batangas City

Dear **Ms. Montalbo**:

We are very pleased to inform you that we have considered your proposal for the **Food and Venue for the conduct of Skills Enhancement Training-Workshop for Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022 with PR No. 2022-08-074** in the amount of Two Hundred Seventy Thousand Pesos (P 270,000.00) only as corrected and modified in accordance with the Instruction to Bidders are hereby accepted.

You are hereby required to submit necessary documents upon receipt of this Notice of Award.

Very truly yours,

**MERTHEL M. EVARDOME, CESO V**  
Head of Procuring Entity

REGINA FRANCESCA MONTALBO  
09/12/2022

DEPEDBATS-BAC-F-025/R4/11-22-2021



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🌐 www.depedbatangas.org



# Batangas Country Club

## RESORT • HOTEL

September 12, 2022

**MERTHEL M. EVARDOME, CESO V**  
Schools Division Superintendent  
DEPED Division of Batangas Province  
Contact Number: 7221437  
Email: [bac.sdobatangas@gmail.com](mailto:bac.sdobatangas@gmail.com)

Contract between Department of Education Divisions of Batangas  
And Batangas Country Club

Conduct of Skills Enhancement Training – Workshop for Division Illustrators on Visual Arts and Basic  
Digital Illustrations September 14-16, 2022 (48pax)

Greetings from **Batangas Country Club!**

We are pleased to submit to you the function Contract for the aforementioned subject and period with the following arrangements for your consideration.

### **INCLUSIONS:**

#### **I. Room Accommodation:**

**(3) Three Days and (2) Two Nights room accommodation**  
12 Quadruple Sharing Rooms

#### **II. Banquet Requirements**

##### **Day 1**

- Managed Buffet Breakfast
- Managed Buffet Lunch
- Plated/Set PM Snacks
- Managed Buffet Dinner

##### **Day 2**

- Managed Buffet Breakfast
- Managed Buffet Lunch
- Plated/Set PM Snacks
- Managed Buffet Dinner

##### **Day 3**

- Managed Buffet Breakfast
- Managed Buffet Lunch
- Plated/Set PM Snacks
- Managed Buffet Dinner



# Batangas Country Club

## RESORT • HOTEL

- Complimentary daily use of air conditioned function room for eight (8) hours a day
- WIFI Connection for Facilitators
- Basic Audio System and Projector
- Use of function room materials
  - White board, marker & eraser
  - Wide Screen
  - Podium
- Free flowing brewed coffee (during seminar)
- Mints and Candies
- Hot and cold water station

**Total Package Cost Php 270,000.00 nett**

*Rates quoted are valid only on the specified dates and are subject to change without prior notice.*

### TERMS OF PAYMENT

1. Written notification is required for any revision of this contract. Personal charges incurred during the event must be settled upon check out.
2. The acceptable mode of payment is on the following forms: Cash, Credit Card, Pay Maya, GCash, or through bank deposit.

### TERMS AND CONDITIONS

1. Total charges for the function is for the agreed guaranteed number of persons reserved or the total number whichever is greater including any incidentals incurred during the event. Should the total number of persons exceed the guaranteed number, **extra person will be charged accordingly.**
2. Function room set-up should be finalized three (3) days prior to the event date. Should the client decide to change the agreed set-up on the day of the event, a specific amount shall be charged accordingly.
3. Maximum use of the Function Hall is for (9) hours a day only and shall strictly start at the agreed upon time stipulated in the contract. There is an extra charge Php 5,000.00 for every succeeding hour.
4. Increase in the total number of guaranteed person shall be made no later than one (1) week before the event. Should your actual number of guests exceed more than 10% of your guaranteed number during the event proper, additional meal requirements shall be considered chef's discretion.



# Batangas Country Club

## RESORT • HOTEL

5. The hotel reserves the right to substitute similar or comparable accommodations for the EVENT in case of fortuitous circumstances/causes beyond the hotel's control; substitution shall be deemed by the client as full compliance and performance under this contract.

6. Food, beverage, and incidental bills left unsigned and unpaid by the guest after the EVENT shall be forwarded to the company for billing and settlement.

7. Batangas Country Club does NOT recommend any particular food to be brought and to be consumed inside the Hotel premises. BCC shall not be held liable or responsible for any unfavorable circumstances resulting from the consumption of food brought in.

8. Any loss, damage, or injury that the Hotel and/or its client / guest may suffer attributable to acts or omissions of a client / guest during the EVENT shall give rise to the latter's liabilities which the former may recover under the existing law.

9. The Client, his suppliers or contractors and guests are required to declare and submit the list of equipment brought in. The list shall be basis for release/pull out and shall be subject to inspection and approval of the Hotel personnel. The Hotel shall not be held liable for any damages to the equipment.

10. The client agrees to abide by the existing house rules of the Hotel while inside the property and especially during the EVENT.

11. Batangas Country Club shall not be liable for any failure to comply with this Agreement due to force majeure, natural disasters or other causes beyond the control of the management. Likewise, the hotel shall not be liable if the guest is unable to arrive due to flight cancellations or other valid causes beyond their control.

12. Any deviation from the terms and conditions of this contract is subject to a mutual agreement between two (2) parties.

### **CANCELLATION CLAUSE**

1. Should the reservation be cancelled between two (2) to four (4) weeks before the event, fifty percent (50%) will be charged based on the total room nights booked. Likewise, a fee equivalent to fifty percent (50%) of the total banquet charges will be imposed.

2. Any cancellations made two (2) weeks before the event, the total contracted rate will be charged.



# Batangas Country Club

## RESORT • HOTEL

### CONFIDENTIALITY

All rates, terms & condition herein are deemed CONFIDENTIAL. Any disclosure thereof to any third person(s) or entity/ entities shall be violation of this clause.


### ACCEPTANCE CLAUSE

The client through its authorized representative hereby acknowledge and accepts the terms and conditions of this contract.

**For and in behalf of:**  
**Batangas Country Club**

  
**Regina Montalbo**  
Sales Coordinator

**Conforme:**  
**DepEd Batangas**


  
**MERTHEL M. EVARDOME, CESO V**  
Schools Division Superintendent

Funds Available: ₱270,000.-

  
**EDUARDA U. ALON**  
Accountant III

SUBSCRIBED AND SWORN TO before me this  
~~1-2~~ SEP 2022 at Batangas City, Philippines

Doc. No. 306  
Page No. 63  
Book No. XLI  
Series of 2022

  
**ATTY. MAY CHRYSALIZ E. PARGAS, J.D.**  
Notary Public, Until Dec. 31, 2023  
PET. No. 2022-109-R  
PTR No. 4065274  
Batangas City, Jan. 3, 2022  
Attorney's Roll No. 57940/IEP OR No. 169823  
MCLE Compliance Number VII-0006090-11/23/2021



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE TO PROCEED  
(AMP)**

September 13, 2022

**REGINA FRANCESCA MONTALBO**  
Sales Coordinator  
PCK Trade and Realty Corporation  
Batangas Country Club  
Lourdes Village, Bolbok, Batangas City

Dear **Ms. Montalbo**:

The Notice to Proceed is hereby given to PCK Trade and Realty Corporation (Batangas Country Club) that work may commence on the date this NTP was received, the Food and Venue for the conduct of **Skills Enhancement Training-Workshop for Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022 with PR No. 2022-08-074** in the amount of Two Hundred Seventy Thousand Pesos (P 270,000.00) only.

Upon receipt of this notice, you are responsible in performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,

  
**MERTHEL M. EVARDOME, CESO V**  
Head of Procuring Entity

I acknowledge receipt of this Notice on Sept-13, 2022

Name of the Representative of Bidder: REGINA FRANCESCA MONTALBO

Authorized Signature: 

DEPEDBATS-BAC-F-026/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉ deped.batangas@deped.gov.ph  
🌐 www.depedbatangas.org



## Award Notice Abstract (Ref No.: 4440101)

Status: Updated

<p><b>Reference Number:</b> 8965704</p> <p><b>Control Number:</b> PR No. 2022-08-074</p> <p><b>Bid Notice Title:</b> PR No. 2022-08-074-Food and Venue for the conduct of Skills Enhancement Training-Workshop For Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022</p> <p><b>Approved Budget:</b> Php288,000.00</p> <p><b>Procurement Mode:</b> Shopping</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Lease and Rental of Property or Building</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Batangas</p> <p><b>Delivery Period:</b> 3 Day/s</p> <p><b>Contact Person:</b> Rey Alexis Malabanan</p>	<p><b>DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS</b> Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p><b>PR No. 2022-08-074-Food and Venue for the conduct</b></p> <p><b>Awardee :</b> PCK TRADE &amp; REALTY CORP. <b>Address :</b> Lourdes Village, Brgy. Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p><b>Contact Person :</b> Rochelle Maitim Venerayan <b>Designation :</b></p> <table border="1"> <thead> <tr> <th>Line Item</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PR No. 2022-08-074-Food and Venue for the conduct, PR No. 2022-08-074-Food and Venue for the conduct of Skills Enhancement Training-Workshop For Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022, 90110000, 1, Lot</td> <td>Php288,000.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest Calculated Responsive Bid</p>	Line Item	Product/Service/Project Name	Budget	1	PR No. 2022-08-074-Food and Venue for the conduct, PR No. 2022-08-074-Food and Venue for the conduct of Skills Enhancement Training-Workshop For Division Illustrators on Visual Arts and Basic Digital Illustrations on September 14-16, 2022, 90110000, 1, Lot	Php288,000.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php270,000.00</p> <p><b>Award Date:</b> 12-Sep-2022</p> <p><b>Publish Date:</b> 06-Oct-2023</p> <p><b>Date Last Updated:</b> 06-Oct-2023</p> <p><b>Contract Number:</b> PR No. 2022-08-074</p> <p><b>Proceed Date:</b> 13-Sep-2022</p> <p><b>Contract Effectivity Date:</b> 14-Sep-2022</p> <p><b>Contract End Date:</b> 16-Sep-2022</p> <p><b>Created By:</b> Rey Alexis L. Malabanan</p> <p><b>Date Created:</b> 06-Oct-2023</p> <p><b>Approver:</b> Rey Alexis L. Malabanan</p> <p><b>View Documents:</b> 4</p>
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**Created By:**

Rey Alexis Malabanan